

**Lumberton CTP Steering Committee  
Meeting #1  
Wednesday June 8, 2016, 10:00 AM  
Lenoir County Tax Administration Building  
101 North Queen Street, Kinston, NC 28501**

**Members Present**

Wayland Humphrey, Bill Whaley, Mark Pope, Amanda Conner, Nathan Rhue, Adam Short, Nicholas E. Harvey, II, Dustin Walston, Rick Barks

**Staff Present**

Patrick Flanagan (Eastern Carolina RPO), Lauren Tuttle (Eastern Carolina RPO), John Rouse (NCDOT Division 2), Jeff Cabaniss (NCDOT Division 2), John (Andy) Bailey (NCDOT Transportation Planning Branch),

The meeting began with introductions of those present. Mr. Bailey distributed binders to each of the steering committee members, which included the agenda and information for the meeting. This binder can be used by steering committee members to keep all the information from upcoming meetings.

Mr. Bailey reviewed at a high level what a Comprehensive Transportation Plan (CTP) is and what modes of transportation it included. Mr. Bailey then reviewed past, present, and projected population trends in Lenoir County based on the North Carolina Office of State Budget Management. Mr. Bailey also noted that there was a Travel Demand Model developed in 2011-2012 for the Kinston Bypass alternatives and that this model projected population and employment for the bypass study area from 2011 through 2040. This area covered all of north and central Lenoir County, including Kinston, La Grange, and the Global TransPark, as well as the western portion of Jones County. The population and employment predictions for 2011 through 2040 had been approved by the Lenoir County Commissioners to use in the development of the Kinston Bypass traffic forecasts.

The Base Year for data used in the Lenoir County CTP study will be 2016; the year 2045 will be used for Future Year projections. The growth rates and distribution of growth will be primarily based on the Travel Demand Model developed for the Kinston Bypass alternatives, except in areas that the steering committee determines existing and future growth projections have changed. For areas outside of the Travel Demand Model area (southern Lenoir County), a trendline analysis will be primarily used in determining Base Year (2016) conditions and Future Year (2045) projections.

Mr. Bailey and Mr. Flanagan asked the steering committee the status of the areas land use plans as per North Carolina General Statutes 136-66-2, an area that would like a CTP developed must have a recent (within the past 5 years) land development plan

adopted by their respective board. Discussion ensued among the steering committee members and it was determined that Lenoir County's Land Development Plan was last updated in 2011, so an action by the board will be necessary to either update the plan or readopt the assumptions of the existing plan. The City of Kinston and the Town of La Grange adopted their land development plans within the past year while the Town of Pink Hill has a plan, but it may be outdated and need to be either completed or readopted.

Mr. Bailey discussed the development of the CTP Vision Statement and highlighted the Vision Statement used in the City of Lumberton CTP as an example. It was pointed out that the City of Lumberton Vision Statement had a few high level goals and then objectives for each of those goals, some of those broad in nature and others very specific to the City of Lumberton. He asked the steering committee to review information from the "Guidance for Crafting Vision Statements, Goals & Objectives and Measures of Effectiveness" document. Developing the Lenoir County Vision Statement will be a primary focus of the next meeting. Mr. Flanagan mentioned that while the steering committee will develop the Vision Statement at the next meeting that this Vision Statement would be able to be revisited after public input via the upcoming Goals and Objectives survey. Mr. Bailey and Mr. Flanagan will bring other examples of vision statements to the next meeting to use in developing the Draft Lenoir County Vision Statement.

Another focus of the next meeting will be the development of a Goals and Objectives Survey, which will be used to gather public input. An example of the City of Lumberton Goals and Objectives survey was included in the meeting packet for steering committee members to review. Mr. Bailey pointed out the different questions pertaining to the City of Lumberton specifically and that he would work with Mr. Flanagan and his staff to develop an example of a survey that was relevant to Lenoir County by the next steering committee meeting. This survey would be first time the public would be involved in the CTP process. Others would be during public involvement meetings highlighted in the CTP Core Steering Committee Handbook. A question was asked about whether these surveys would be available online. Mr. Bailey said that yes they would be made available online via Survey Monkey as well as in paper format in both English and Spanish at various locations throughout the county (county/municipal buildings, the community college, schools, hospital, and other public places). The public surveys would most likely be released in July after the steering committee had finalized it and run through August.

The CTP Steering Committee Handbook was reviewed. Mr. Bailey highlighted the Steering Committee's Roles and Responsibilities found on pg. 4 and asked that the steering committee review these. A list of tentative meeting topics/times were listed on pages 8 and 9. The Committee decided to establish the second Wednesday of each

month at 10:00 am as the standing meeting date and time to be held at the Lenoir County Tax Administration Building, 2nd Floor Conference Room, unless otherwise specified. This meeting date, time, and location is convenient as the Lenoir County Transportation Committee generally meeting in the same location before this meeting. In the event that in some months there is not sufficient business to cover, the meeting would be cancelled.

The committee was also shown a general map of the CTP study area, including a preliminary coverage of network roads to be studied. These roads are federal functional classification system roads and are the minimum coverage of roads that need to be studied in any CTP. The City of Kinston also had a prior CTP completed in 2007 that included some primary local streets that will most likely be included in this CTP. The steering committee was asked to review these roads and come back with any additional roadways to possibly be studied at the next meeting.

In closing, Mr. Bailey highlighted the upcoming tasks for the steering committee to discuss, review, and complete at the next CTP Steering Committee Meeting:

- Complete Draft Vision Statement
- Complete Public Input Survey
- Complete the Highway Network Roads to be studied

Mr. Bailey will be updating the CTP Steering Committee Handbook to include information about each the representatives from the county, each municipality, and other stakeholders. Mr. Bailey will also email out a website link to the study to the steering committee members.